

### **Transplant Australia Achievement Awards**

Transplant Australia has introduced two inaugural Achievement Awards to recognise outstanding achievement made by member or volunteers within our organisation. The criteria for selection is below and any member, volunteer or member of the public can submit a nomination at any time.

There will be two awards, Outstanding Achievement and Distinguished Service.

# **Details**

- Formal nominations for these awards are to be made by a State Committee Executive Member, the Chief Executive Officer, or Transplant Australia Board Member. Informal nominations may be initiated by any financial member to one of the above representatives for formal nomination.
- The membership type of the nominee (e.g. recipient, living donor, donor family, supporter or medical) is immaterial to the nomination.
- Formal nominations to be made 'in confidence' to the CEO or the company secretary of Transplant Australia.
- Upon receipt of nomination(s), the CEO will appoint a sub-committee consisting of at least one current life member, and one or two other suitable individuals (as determined by the CEO). The other suitable individuals may be a Board Member (including the CEO), a Life Member, or a state committee executive member of another state (if the nomination is made by a state committee executive member).
- The subcommittee will receive and review details of the nomination(s) and make a recommendation to the CEO and the Board of Transplant Australia of the eligibility and suitability of the nominated individual to the award.
- To be eligible to receive the award, the nomination must be carried by a majority of the Board.
- Voting by Board members need not be a secret vote. i.e. a vote can be made during a meeting by a show of hands, through audible acknowledgement (telephone meetings) or rotary resolution by email.
- A maximum of four of each type of award can be made in any single two-year period. The Board may vote in exceptional circumstances to increase this number, if appropriate.
- Multiple eligible recipients will be ranked by the subcommittee and only the top four will receive the award. (Provided the Board has not voted to increase the number of successful nominations. Unsuccessful nominations may be re-nominated for the next two-year period).
- There is no cumulative maximum number of recipients of each award.
- The Distinguished Service Award may be awarded to an individual only once. A Life Member of Transplant Australia is ineligible to receive this award.
- The Outstanding Achievement Award may be awarded to an individual more than once.
- One individual may be eligible for both awards, but only one award may be made to an individual within a four year period.
- Being a recipient (or not) of one of these awards should not influence an individual being subsequently nominated for Life Membership of Transplant Australia, nor should it influence the success of the Life Membership nomination.
- Presentations of successful nominations are to be made at the Presentation Ceremony at the Australian Transplant Games. A description of the exceptional activities may be given during the presentation of these awards.



- The Awards will consist of a plaque with suitable wording reflecting the award, the name of the individual and the month and year of awarding. The design of the award may vary from year to year.
- Cost of the awards will be borne by the Office of Transplant Australia.
- Individuals receiving an award who are not present at the Australian Transplant Games can have the award accepted on their behalf by the Chair of their State Committee and re-presented at a suitable state-based function.

## Eligibility requirements (minimum):

## Outstanding Achievement Award.

Nominees should:

- Be a financial or honorary member of Transplant Australia.
- Have performed one or more achievements towards the aims and ideals of Transplant Australia over and above routine or expected operational activities.
- Be of exemplary character.
- Have sufficient detail about their achievements presented with the nomination.

Nominees must not:

• Have received any form of financial payment for their service (excluding reasonable reimbursement of costs, as appropriate e.g. travel, accommodation, meals).

If necessary the sub-committee is authorised to obtain further information.

## Distinguished Service Award.

Nominees should

- Be a financial or honorary member of Transplant Australia.
- Have performed services towards the aims and ideals of Transplant Australia over and above routine or expected operational activities.
- Have served on a state or national committee or sub-committee in an organisational role.
- Be of exemplary character.
- Have sufficient detail about their service history presented with the nomination.

Nominees must not:

• Have received any form of financial payment for their services (excluding reasonable reimbursement of costs, as appropriate e.g. travel, accommodation, meals).

If necessary the sub-committee is authorised to obtain further information.